



## **OGADEN SOMALI COMMUNITY ASSOCIATION OF ONTARIO (OSCAO)**

1575 Lawrence Ave. W. Suite 203, Toronto, Ont. M6L 1C3

TEL: (416)614-1255 • FAX: (416) 614-9628

[www.oscao.org](http://www.oscao.org) or [ogadencommunity.org](http://ogadencommunity.org)

E-mail: [ogaden.ontario@gmail.com](mailto:ogaden.ontario@gmail.com)

### **Job Posting**

OSCAO currently has an opening for a Settlement Worker Associate role.

#### **Job Title: Settlement Worker Associate**

#### **Job Description:**

- Meet with clients in person or over the telephone to conduct a needs assessment.
- Help clients find the community services they need, such as legal help, medical services, financial assistance, housing, employment, transportation, and more.
- Refer clients to education and training programs.
- Provide information about the citizenship and sponsorship process.
- Help clients identify the services they need.
- Help clients with the filling of online applications for Ontario services such as Health card registration and or renewal etc.
- Lead information and orientation sessions for new immigrants.

#### **Qualifications:**

- A post-secondary diploma in Social Sciences, Counselling or Social Work is preferred.
- Minimum one year of related experience working in a multi-cultural setting.
- Sound knowledge of Canadian Immigration policies and settlement issues, plus community agencies and resources.
- Oral and written fluency in English, Somali and Arabic is required.
- Verbal language skills in Kiswahili and French will be considered an asset.

#### **Compensation:**

This is a temporary 40 Hours a week assignment for one year starting April 1<sup>st</sup>/2018. The salary is commensurate with experience and includes two weeks of vacation or 4% vacation pay.

Interested qualified applicants should apply by sending a resume and a cover letter to [Ogaden.ontario@gmail.com](mailto:Ogaden.ontario@gmail.com).

**Deadline:** Application must be received by OSCAO by March 1<sup>st</sup>, 2018 at 5:00 PM.

*We thank all applicants for their interest, however only those being considered for interviews will be contacted*